

NCIA TRAINING REGISTRATION FORM



Please fill all sections in **BLOCK CAPITALS** and return your completed form to;

The Registrar/CEO

Nairobi Centre For International Arbitration
Co-operative Bank House-8 th Floor
Haile Sellassie Avenue
P.O BOX 548-00200
NAIROBI

Tel: +254 020-222 4029

Mob: +254 771 293 055

E: info@ncia.or.ke

Course Title

PERSONAL DETAILS

Surname:

First Name:

Other names:

Title:

Tel:

Gender:

Male:

Female:

Address:

Postal Code:

Town/County:

Mobile:

Email::

Employer/Firm/Organization:



— Nairobi Centre for —
International Arbitration

Bank Transfer Deposit/Transfer Date

Cheque/Bank Draft

Please find enclosed a cheque/bank draft no.....made payable to
'Nairobi Centre For International Arbitration' for the amount.....

Any costs arising out of unpaid or uncleared cheque will be paid by the applicant

Cancellation:

Cancellation charges will apply as follows;

Notice prior to commencement of the Training

- Over 3 Weeks
- 1 to 2 Weeks
- Less than 1 Week

Cancellation Charges

- Full Refund of Fees
- 50% Refund of Fees
- No refund

Cancellation notice should be sent to the Centre by email to info@ncia.or.ke or a hard copy letter dropped off at the Centre. Verbal cancellations will not be accepted.

Bank Details:

Account Name: Nairobi Centre for International Arbitration

Bank: Kenya Commercial Bank, KICC Branch

Swift Code: KCBLKENX

Account No. (KES): 1180828607

Account No. (USD): 1181122961

Kindly download and fill in the form and forward to our Senior Capacity Building Officer via email at lorna.kerubo@ncia.or.ke

Signature

Date

Receipt No